

STATE BOARD OF PSYCHOLOGY OF OHIO

MARCH 7, 2008

APPROVED MEETING MINUTES
RIFFE CENTER, ROOM 31 EAST B
COLUMBUS

CURRENT BOARD MEMBERS:

President*: Kathryn R. Shroder, Ph.D. – Licensee Member 2008¹
Secretary: Julie Harmon, Ph.D. – Licensee Member 2009
Kevin D. Arnold, Ph.D., ABPP – Licensee Member 2008
Michael Distelhorst – Consumer Advocate Member 2008
Ann Kathleen Burlew, Ph.D. – Licensee Member 2010
Jane Z. Woodrow, Ph.D. – Licensee Member 2010
Gayle Lanctot— Consumer Advocate Member 2011
Willie Williams, Ph.D.—Licensee Member 2011
Vacant—Consumer Advocate Organization Representative Member 2012

STAFF PRESENT: Ronald R. Ross, Ph.D., Executive Director; Kelli Coleman DelGuzzo, Investigator; Carolyn Knauss, Investigator

LEGAL COUNSEL: (Planned absence) Roger F. Carroll, Principal Assistant Attorney General

VISITORS: Michael Ranney, Executive Director, OPA; Ann Brennan, Ohio School Psychologists Association (OSPA); Glenn Karr, Attorney at Law.

10:30 AM MEETING CALLED TO ORDER by Dr. Shroder; Dr. Harmon called roll:

Dr. Burlew	Present
Dr. Shroder	Present
Ms. Lanctot	Present
Dr. Arnold	Absent
Dr. Woodrow	Present
Dr. Williams	Present
Dr. Harmon	Present
Mr. Distelhorst	Absent

Dr. Shroder opened the meeting by welcoming the visitors present.

APPROVAL OF NOVEMBER 30, 2007 MINUTES

Dr. Shroder invited discussion about the draft minutes as distributed with the agenda. Dr. Woodrow asked for an addition to the end of the second paragraph on page 7, which was read in to the record and added to the draft minutes: Dr. Woodrow offered a friendly amendment to item #2, that the proposed schedule more accurately should state, "Entire file scanned to digital file on a storage device." Dr. Burlew offered a motion to approve the minutes as amended; Dr. Williams second.

A vote was taken*

Aye: Dr. Woodrow; Dr. Burlew; Ms. Lanctot; Dr. Harmon; Dr. Williams.

Nay: None

Abstain: None

¹ Year Board Member term ends

* President votes only to break a tie

The motion carried.

Dr. Arnold arrived at 10:35 AM.

CONSENT AGENDA

Dr. Shroder invited the Board to review and comment on the consent agenda. Dr. Ross highlighted some budget and enforcement issues on the consent agenda. There was brief discussion about the travel limits under Executive Order and the possible impact on the Board's ability to participate in national policy and regulatory issues at ASPPB meetings. Dr. Harmon asked that the record reflect that she would abstain from voting on the licensure of Drs. Brandon, Gideon, and McCrea.

**ENTRANCE EXAMINER'S REPORT
LICENSURE/REINSTATEMENT/THIRTY-DAY PRACTICE AUTHORIZATION
11/15/2007 THROUGH 2/29/2008**

PSYCHOLOGISTS: Under the respective Ohio Revised Code sections

4732.12:

Amy Patricia Rouse, Psy.D. .	#6411	Issued 11/23/2007
Joseph W. Edwards, Ph.D.	#6412	Issued 11/29/2007
Mackenzie Barickman, Psy.D.	#6413	Issued:11/29/2007
Ronald C. Hughes, Ph.D.	#6415	Issued:11/29/2007
Catherine Magen Brandon, Ph.D.	#6416	Issued:11/29/2007
Clare A. Gideon, Ph.D.	#6417	Issued:11/29/2007
Kisha Marie Haye, Ph.D.	#6418	Issued:1/10/2008
Stephanie Boerger Coffield, Ph.D.	#6420	Issued: 1/10/2008
Stephanie Danner-Ogston, Ph.D.	#6421	Issued:1/10/2008
Michael Crane Hewett, Ph.D.	#6422	Issued:1/10/2008
Robert F. Miller, Ph.D.	#6424	Issued:2/20/2008
Laura Beth Grove McCrea, Ph.D.	#6425	Issued:2/20/2008
Nathan P. Stephens, Psy.D.	#6426	Issued:2/20/2008
David M. Fresco, Ph.D.	#6427	Issued:2/21/2008
Kimberly Ann Smeltzer, Psy.D.	#6428	Issued:2/21/2008
Tricia M. Giessler, Psy.D.	#6429	Issued:2/21/2008
Lisa Stines Doane, Ph.D.	#6430	Issued:2/21/2008
Joyce L. Giovannelli, Ph.D.	#6431	Issued:2/21/2008
Joan E. Simpson, Psy.D.	#6432	Issued:2/29/2008
Kevin L. Corbus, Psy.D.	#6433	Issued:2/29/2008

4732.15:

Jennifer S. Cheavens, Ph.D.	#6414-North Carolina	Issued:11/29/2007
Kenneth Annott Gruenfeld, Ph.D.	#6419-Florida	Issued:1/10/2008
Robert Weis, Ph.D.	#6423-Wisconsin	Issued:1/10/2008
Margaret L. Leonhard, Psy.D.	#6434-Kentucky	Issued:2/29/2008
Vaishali V. Raval, Ph.D.	#6435-Ontario	Issued:2/29/2008

SCHOOL PSYCHOLOGIST:

Mary J. Shafer, Ed.S	#SP579	Issued:2/15/2008
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REINSTATEMENTS:

Michael F. Hartings, Ph.D. #2524 Issued: 11/20/2007

THIRTY-DAY PRACTICE [4732.22(B)]

Melissa R. Blount, Ph.D. Illinois Issued:12/27/2007
Jennifer L. Sudbrack, Ph.D. Kentucky Issued:2/19/2007

There were no other comments heard relative to the consent agenda. Dr. Woodrow made a motion to accept the consent agenda; Ms. Lanctot second.

A vote was taken:

Aye: Dr. Woodrow; Dr. Burlew; Dr. Arnold; Ms. Lanctot; Dr. Harmon; Dr. Williams.

Nay: None

Abstain: Dr. Harmon, as noted.

The motion carried.

PRESIDENT'S REPORT

Dr. Shroder respectfully asked to reschedule the June 25, 2008 meeting. The members present agreed to meet on July 9, 2008 beginning at 10:30 AM and on November 21, 2008 beginning at 10:30 AM.

Dr. Shroder then asked for an update on the Board's proposed taskforce in re: Applied Behavior analysis. Dr. Ross reported that he spoke to Robin Harris yesterday (Executive Assistant for Health and Human Services Policy for Governor Strickland). She reported, apologetically, that there have been two meetings of an autism group and that she would provide us with the schedule of future meetings.

Several members suggested that the Board ensure that a member with content area expertise be designated as a steady presence within the broader State policy process on Autism. Dr. Williams and Harmon stated that Dr. Arnold's current presence is fortunate, and it was agreed that he would remain in that role for the duration of his tenure, with that role being re-assigned as needed after October 2008. Dr. Ross suggested that he and Dr. Arnold attend meetings of the ongoing group and report back to the Board re: formation of the Board's proposed taskforce and the mechanism to best have representation in autism policy discussions relative to service quality and provider accountability.

Dr. Shroder then offered a brief historical overview of the purpose and role of the School Psychology Licensing Committee. She then recommended the appointment of Douglas G. Cole, Ph.D., License SP142, to a 5-year term effective February 27, 2008 and ending February 26, 2013. Dr. Shroder reviewed Dr. Cole's professional qualifications and advised all present that he is in full time private practice in school psychology. With the Board's unanimous approval by consensus, Dr. Shroder appointed Dr. Cole to the School Psychology Licensing Committee.

Mr. Distelhorst arrived at 11:15 AM, having anticipated a later arrival due to academic commitments.

EXECUTIVE DIRECTOR'S REPORT

- 1) **Biennial registration form approval and renewal processes:** The Board and visitors discussed the prospect of seeking additional demographic variables on the biennial license registration form, such as race/ethnicity and languages spoken, in an effort to have such data available for the public. Dr. Arnold shared his understanding of a proposed bill that would give the Board (and others) authority to collect various data, including a possible requirement to collect data from licensees about populations/ages served. There is also the prospect in the bill to grant the Board authority to determine bases by which to recognize specific "specialties" and certifications, which could provide more direct authority to address public listing of membership on "vanity" boards.

At Dr. Shroder's initiation, there was also discussion regarding the prospect of conducting a survey of board school psychologists to determine the number who are in private practice. Dr. Ross noted that a large number of the licensees seem to seek the license for personal reasons as opposed to professional/financial need.

Dr. Arnold suggested using any available funds to enter into a contract to conduct such a survey, especially in conjunction with the possible legislation noted above. Should the Board get authority to collect specific data, then funds might be wisely spent on such an initiative by using a contractor to collect the desired data. This would give the public access to considerably more information than currently available.

Consensus was reached to consider administering a survey to collect data after the renewal process is completed.

Dr. Arnold made a motion to approve the license renewal forms presented by Dr. Ross for use during the upcoming renewal process; Dr. Williams second.

A vote was taken:

Aye: Dr. Woodrow; Dr. Burlew; Dr. Arnold; Ms. Lanctot; Mr. Distelhorst; Dr. Harmon; Dr. Williams.
Nay: None
Abstain: None

The motion carried.

Next, comments were solicited about the proposed articles for the upcoming *ALERT! 2008* newsletter. Mr. Karr asked for some clarification in one proposed article concerning the definition of "legal advice." Mr. Distelhorst suggested that PAAG Roger Carroll would be the best resource. Consensus was reached that Dr. Ross would amend that article after consulting with Mr. Carroll.

Dr. Harmon recommended that the parenthetical phrase in the "Supervision Rule Change" article be removed, and Dr. Arnold suggested replacing the first sentence with a new sentence. Consensus was reached on each of these recommendations. Dr. Harmon also suggested that Dr. Ross draft another brief piece on the new multiple relationships rule. Dr. Woodrow voiced her support for that idea and consensus was quickly reached.

Dr. Williams made a motion authorizing Dr. Ross to publish the newsletter following consultation with Mr. Carroll, Dr. Harmon, and Dr. Shroder; Dr. Woodrow second.

A vote was taken:

Aye: Dr. Woodrow; Dr. Burlew; Dr. Arnold; Ms. Lanctot; Mr. Distelhorst; Dr. Harmon; Dr. Williams;
Dr. Harmon.

Nay: None

Abstain: None

The motion carried.

- 2) **“Face-to-Face” Supervision Rule in the Internet Age:** Dr. Ross advised the Board that he has fielded several inquiries about the use of web cams for supervision and discussion followed on issues including privacy and confidentiality. Given the tight timeline the Board is under today given rapidly deteriorating driving conditions, Dr. Burlew suggested that we table the issue until July 2008. There was consensus in support of this idea. Dr. Arnold added that he is uncomfortable with the rule’s requirements for face-to-face supervision only for trainees, while Psychological Work Supervisees are frequently in hazardous practice situations that demand close oversight, including but not limited to Applied Behavior Analysis. Dr. Ross suggested that all of these issues might best be addressed in the rule making process that would follow a change in the sequence of training in statute.
- 3) **Records Retention Schedule Update:** Dr. Ross asked for a minor change in the records retention schedule for full public records. Specifically, he shared the recommendation from DAS personnel that we destroy digital files 5 years after the death of the licensee.

Dr. Arnold made a motion to amend the retention and destruction schedule for full public records as presented: “Entire file scanned to digital file on Board storage device; paper file destroyed after staff determines digital file’s integrity; retain digital file for 5 years after the death of the licensee; ~~in perpetuity~~”

A vote was taken:

Aye: Dr. Woodrow; Dr. Burlew; Dr. Arnold; Ms. Lanctot; Mr. Distelhorst; Dr. Harmon; Dr. Williams;
Dr. Harmon.

Nay: None

Abstain: None

The motion carried.

- 4) **HB104: Criminal Background Check and Need for Rules.** Dr. Ross distributed an updated draft of a document serving to advise applicants of the new requirement for criminal background checks prior to licensure. Dr. Arnold recommended that a rubric be identified serving to guide the Entrance Examiner (currently Dr. Ross) when dealing with “positive” criminal histories. Dr. Ross thanked him for that suggestion and offered to place that on the July 2008 agenda after reviewing the law and consulting with Roger Carroll.

Dr. Harmon made a motion to approve the instructions and information that Dr. Ross had distributed; Dr. Williams second.

A vote was taken:

Aye: Dr. Woodrow; Dr. Burlew; Dr. Arnold; Ms. Lanctot; Mr. Distelhorst; Dr. Harmon; Dr. Williams;
Dr. Harmon.

Nay: None

Abstain: None

The motion carried.

5) **School-based training supervision scenarios:** This issue was tabled until July 2008 given the need to limit the agenda and allow members to begin the drive home ASAP.

6) Directive re: Customer service hours and signing in/out. Dr. Ross updated the Board on the requirement, to be in place by May 2, 2008, to have the Board office open until 5:00 PM, and on his ongoing sharing of his schedule and leave time with the President or designee.

At Dr. Shroder's invitation, Mr. Distelhorst offered a motion to enter **Executive Session for the purpose of discussing pending legal issues**; Dr. Burlew second.

Dr. Harmon called a Roll Call Vote:

Dr. Burlew	Yes
Dr. Shroder	Yes
Ms. Lanctot	Yes
Dr. Williams	Yes
Dr. Harmon	Yes
Mr. Distelhorst	Yes
Dr. Woodrow	Yes
Dr. Arnold	Yes

12:30 PM EXECUTIVE SESSION began (members had lunch in Executive Session)

1:20 PM Public session resumed

Dr. Harmon called roll:

Dr. Burlew	Present
Dr. Shroder	Present
Ms. Lanctot	Present
Dr. Arnold	Present
Dr. Woodrow	Present
Dr. Williams	Present
Dr. Harmon	Present
Mr. Distelhorst	Present

Dr. Shroder asked for a motion to approve Action 1 presented for consideration in Executive Session. Dr. Woodrow offered a motion to approve the Consent Agreement Modification reviewed in Executive Session; Dr. Arnold second.

A vote was taken:

Aye: Dr. Woodrow; Dr. Burlew; Dr. Arnold; Ms. Lanctot; Mr. Distelhorst; Dr. Williams.

Nay: None

Abstain: Dr. Harmon

The motion carried.

Dr. Shroder asked for a motion to approve Action 2 presented for consideration in Executive Session. Dr. Harmon offered a motion to approve the Consent Agreement reviewed in Executive Session; Dr. Williams second.

A vote was taken:

Aye: Dr. Woodrow; Dr. Burlew; Dr. Arnold; Ms. Lanctot; Mr. Distelhorst; Dr. Williams.

Nay: None

Abstain: Dr. Shroder

The motion carried.

Dr. Shroder asked for a motion to approve Action 3 presented for consideration in Executive Session. Ms. Lanctot offered a motion to approve the Consent Agreement reviewed in Executive Session; Mr. Distelhorst second.

A vote was taken:

Aye: Dr. Woodrow; Dr. Burlew; Dr. Arnold; Ms. Lanctot; Mr. Distelhorst; Dr. Harmon

Nay: None

Abstain: Dr. Williams

The motion carried.

Dr. Shroder asked for a motion to approve Action 4 presented for consideration in Executive Session. Mr. Distelhorst offered a motion to approve the Consent Agreement reviewed in Executive Session; Dr. Williams second.

A vote was taken:

Aye: Dr. Harmon; Dr. Burlew; Dr. Arnold; Ms. Lanctot; Mr. Distelhorst; Dr. Williams.

Nay: None

Abstain: Dr. Woodrow

The motion carried.

Dr. Shroder asked for a motion to approve Action 5 presented for consideration in Executive Session. Dr. Burlew offered a motion to approve the Consent Agreement reviewed in Executive Session; Ms. Lanctot second.

A vote was taken:

Aye: Dr. Woodrow; Dr. Burlew; Dr. Arnold; Ms. Lanctot; Mr. Distelhorst; Dr. Williams.

Nay: None

Abstain: Dr. Harmon

The motion carried.

Investigator Kelli Coleman DelGuzzo read into the record the identities of the licensees subject to each action:

- Action 1: Janice Roberts, Ph.D. (Consent Agreement Modification)
- Action 2: Meryl Orlando, Ph.D, Ravenna
- Action 3: Sharon Pearson, Psy.D., Columbus
- Action 4: Stephen Redle, Ph.D., Cuyahoga Falls
- Action 5: Joseph Schroeder, Psy.D., Cincinnati

1:30 PM Dr. Shroder placed the meeting in recess to conduct a Public Rules Hearing.

1:35 PM Public session called back to order by Dr. Shroder.

1:36 PM By consensus, the meeting was adjourned.

[Signed copy on file in Board office]

Ronald R. Ross, Ph.D.
Executive Director

Kathryn R. Shroder, Ph.D.
President

Meeting Schedule: July 9, 2008 10:30 AM Riffe Center 1918
November 21, 2008 10:30 AM Riffe Center Room TBA