

# STATE BOARD OF PSYCHOLOGY OF OHIO

APPROVED MEETING MINUTES  
JULY 31, 2014  
RIFFE CENTER, ROOM 31 EAST B  
77 S. HIGH ST. COLUMBUS 43215

## **BOARD MEMBERS**

President\*: Victor McCarley, Psy.D., Licensee Member, 2015  
Secretary: Alice Randolph, Ed.D., Licensee Member, 2015  
Julie A. Harmon, Ph.D., Licensee Member, 2014  
Kenneth Drude, Ph.D., Licensee Member, 2016  
Amy Hess, Consumer Advocate Member, 2016  
Charles Hoffman, Consumer Advocate Organization Rep. Member, 2017  
Douglas Cole, Ph.D., Licensee Member, 2018  
Steven Keller, J.D., Consumer Advocate Member, 2018  
Denise Rabold, Ph.D., Licensee Member, 2018

## **STAFF/BOARD LEGAL COUNSEL PRESENT**

Ronald Ross, Ph.D., Executive Director; Carolyn Knauss, Investigator; Amanda Danko, Investigator; Roger F. Carroll, Board Counsel

## **10:30 AM MEETING CALLED TO ORDER BY DR. MCCARLEY**

### **DR. RANDOLPH CALLED THE ROLL**

Dr. McCarley	Present
Mrs. Hess	Present
Dr. Randolph	Present
Dr. Harmon	Present
Dr. Drude	Present
Mr. Hoffman	Present
Dr. Cole	Present
Mr. Keller	Present
Dr. Rabold	Present

### **APPROVAL OF MAY 1, 2014 MINUTES**

Dr. McCarley invited comments about the May 1, 2014 draft meeting minutes distributed with the agenda. The minutes were not subject to comment. Dr. Drude made a motion to approve the minutes as presented, and Mr. Keller seconded the motion.

### **A vote was taken:\***

Aye: Dr. Harmon, Dr. Drude, Dr. Randolph, Dr. Cole, Dr. Rabold, Mr. Hoffman, Mr. Keller  
Nay: None  
Abstain: Mrs. Hess

### **The motion passed.**

Dr. McCarley extended a warm welcome to new Board member, Mrs. Amy Hess, who was appointed to the vacant consumer advocate term ending October 4, 2016. Mrs. Hess extended thanks and gratitude for the welcome and to Dr. Randolph for serving in a mentorship role. She shared a brief overview of her experience, which includes being a project coordinator at the Ohio State Nisonger Center's Leadership Education in Neurodevelopmental and Related Disabilities (LEND) Program, and project manager for their Autism Model Project. Currently, Mrs. Hess is the Autism Treatment Center Site Coordinator at Nationwide Children's Hospital. She shared her strong belief in a multidisciplinary approach to interventions. She has served on numerous committees and taskforces, including the Ohio Department of Health Parent Advisory Committee. Introductions to each

<sup>1</sup> Year Board Member term ends (terms expire October 5 or December 4 if not re-appointed or replaced)

\* President votes only to break a tie

Board member, staff member, and visitors were made.

**Welcome Dr. Joe Rallo and Mrs. Janet Orwig from ASPPB**

***PRESENTATION ON THE ASPPB "PLUS" UNIVERSAL LICENSE APPLICATION SYSTEM***

Dr. Rallo and Mrs. Orwig introduced themselves and their roles in the development and implementation of the Psychology Licensing Universal System (PLUS). They reviewed the methodology for developing the PLUS and provided an online demonstration of the system. This is a one-time online application costing \$200, which can be applied to other ASPPB programs/credentials such as the Certificate of Professional Qualification (CPQ). The purpose is data collection, not making judgments about a jurisdiction's eligibility for licensure. ASPPB has employees, dedicated to applications by jurisdiction, who assist the applicant with completion of the PLUS.

All information is primary source verified, including but not limited to the doctoral transcript, training verification forms, and letters of reference. When the PLUS is completed, it is forwarded to the jurisdiction in a manner selected by that jurisdiction. Jurisdiction-specific forms (e.g. training verification forms) can be placed into the system for completion, affording flexibility to jurisdictions. Following an orientation phase, a pilot phase is completed by a jurisdiction (3 months or 50 applications), followed by implementation.

Two states (Nevada and Oklahoma) are in the implementation phase. Numerous other states are in the orientation phase, while approximately six states have expressed interest and are considering adoption of the PLUS.

Dr. Harmon noted that training verification forms completed by the student/applicant could be subject to "yes bias" by the supervising psychologist when presented with the form for verification, as we have witnessed in Ohio on Board forms. Mr. Keller stated that he would like to see additional information collected in re: personal and criminal history. Dr. McCarley asked what problems have been encountered. Dr. Rallo reported that there has been some resistance from supervisors to complete training verification forms and the attestation.

Mr. Hoffman expressed his appreciation for the impressive amount of work done on the PLUS and offered his praise. He asked if there had been a security audit on the system. Mrs. Orwig indicated that there had not been such an audit or talk of one. In response to another question from Mr. Hoffman, it was clarified that the PLUS is only available in English.

Dr. Rallo and Mrs. Orwig completed their presentation, and great appreciation for their efforts was expressed by members of the Board.

Dr. McCarley announced a change in the agenda, such that there would be discussion about the PLUS system following a brief break.

With all members reconvened, there was a discussion about the PLUS. Concerns were expressed regarding system security, possible delays in completion of the application, and delegating verification of data to ASPPB. Dr. Ross noted that he was impressed that an ASPPB employee apparently contacts each training supervisor to verify their identity and to verify that the person attested to a given supervised training form. This is a positive and time-consuming step that the Board does not take. There was consensus that it seems that the system is still being fine tuned. Dr. Drude voiced his support for any system that would assist with license mobility, as long as concerns can be addressed. Dr. Randolph expressed concern that the cost of the system added to an already expensive process for applicants. Dr. Cole emphasized that use of the PLUS could be highly beneficial for office staff,

especially for Dr. Ross as entrance examiner, and such benefits could make the cost for applicants less concerning. Mr. Hoffman repeated his concern that the concept of a security audit had not been considered.

Overall, there was consensus that additional investigation into using the PLUS was warranted. There was mention made of assigning the PLUS issues to a Board committee or workgroup.

Dr. Cole asked if the Board has an identifiable problem to solve by adopting a new application system—specifically, is it worth adopting the PLUS in order to potentially decrease staff workload? Dr. Randolph echoed Dr. Cole's comment, and supported the use of a workgroup to study the PLUS as related to the Board operation specifically. Dr. Harmon emphasized the importance of ensuring that ASPPB is actually verifying training form attestations. Dr. Ross reported that he and the staff have a relatively smooth system in place at present, although receiving all required forms in one packet sounds appealing, especially if it support license mobility initiatives.

### **PLUS WORKGROUP**

At Dr. McCarley's behest, a workgroup was formed, consisting of Dr. McCarley as chair, Mr. Hoffman, Dr. Ross, Mr. Carroll, Chiquana Campbell, and Ms. Danko.

The issue of a timeline was raised, and Dr. Randolph stated that there is no sense of urgency, and encouraged the workgroup to be thorough and measured in its work. There was strong consensus about this concept, with agreement that a target date for a preliminary report from the workgroup will be made at the winter or spring meeting of 2015. Mr. Hoffman again praised Dr. Rallo, Mrs. Orwig, and the developers of the PLUS for their development of an impressive system and an engaging presentation.

A BRIEF RECESS WAS CALLED FOR LUNCH, WHICH WAS BROUGHT BACK TO THE MEETING.

### **At 1:05PM, DR. RANDOLPH CALLED THE ROLL**

Dr. McCarley	Present
Mrs. Hess	Present
Dr. Randolph	Present
Dr. Harmon	Present
Dr. Drude	Present
Mr. Hoffman	Present
Dr. Cole	Present
Mr. Keller	Present
Dr. Rabold	Present

### **PRESIDENT'S REPORT**

**PLUS Workgroup.** Dr. McCarley began by clarifying that Mr. Ranney, Executive Director of OPA, will be a member of the PLUS Workgroup.

**ASPPB Annual Meeting of Delegates October 22-26, 2014.** Dr. McCarley reported that as a candidate for the ASPPB Board of Directors, he will attend the ASPPB annual meeting as the board's delegate. He announced that Dr. Ross has been invited to speak/present at the conference, and his travel costs will be reimbursed by ASPPB. Drs. Drude and Cole expressed interest in being the other attendee to be reimbursed in line with Board policy. Variables and policy were taken into consideration, and Dr. Cole noted that he attended the last meeting. Dr. McCarley appointed Dr. Drude to attend. Dr. Ross reported that the Board has either \$500 or \$1000 available from ASPPB to defray costs, and indicated that he would

work with Dr. Drude to make sure that those funds were paid directly to the hotel to avoid any appearance of impropriety, given feedback from OBM about "direct reimbursement" and the required state travel reimbursement process. It was agreed that Mrs. Hess would benefit from serving on the Board for a while before attending her first ASPPB meeting, and there was consensus that she would be offered an opportunity to attend the spring 2015 meeting.

**ASPPB member only site access.** Attention was called to an email that Dr. Ross sent to all Board members containing user ID's and passwords for access to the regulatory board member section of the ASPPB website.

**ASPPB Workforce Survey.** There was discussion about a workforce survey sent via mail and email to psychologists across the US and Canada. Dr. Randolph reported that she received three copies by mail after having already completed the survey via a web portal link received by email. Concerns were raised about methodology and the risk of receiving multiple survey responses from the same individual.

**At 1:30PM a recess was called to convene a public rules hearing.**

**At 1:40PM, Dr. McCarley gaveled the Board back into session and resumed his president's report.**

**OPA Colleague Assistance Program Update.** Dr. McCarley reported that there has been a delay in the development of a presentation for the Board by representatives of the OPA colleague assistance program, which was originally scheduled for the May, 2014 meeting. Mr. Ranney was invited to address the board. He gave a brief overview of the program, its criteria and guidelines, and reported that five psychologists have been approved as service providers. He noted that there have been personnel changes on the colleague assistance subcommittee, and he hopes that there will be sufficient movement to allow for a presentation at the October 2, 2014 meeting of the Board.

**Ohio Ethics Law Training.** Dr. McCarley reminded members of the Board that Dr. Ross has sent out two emails with links to the web-based Ohio Ethics Law training, which needs to be completed by the end of the year. A target was set for members to complete the training by the October 2 meeting. Dr. Ross reported that "live" workshops around the state are still being offered, although the web-based training is an acceptable option.

#### **Board Membership and Other Professional Activities**

Dr. McCarley deferred to Dr. Harmon on an issue that was not placed on the agenda. Dr. Harmon reported that it is important to have procedures in place relative to engaging in other professional activities while being on the state board. She emphasized that "conflict of interest" issues are highly individual and rooted in context. She recounted the lengthy legal review undertaken by federal attorneys, given her employment by the VA, when she was appointed to the Board. She urged the Board to develop procedures to provide a framework for decision-making, given that potential conflicts of interest and situations are highly individual. There was discussion about seeking guidance from the Ohio Ethics Commission. Dr. Ross reported that he has disseminated by email to the Board several formal opinions, which were received in response to a call he made to the commission about this issue.

Dr. Randolph reported that she shared Dr. Harmon's concerns, and highlighted major areas that she understood were at issue when managing conflicts of interest or potential conflicts, including financial gain, but more importantly: 1) Possible conflict when policy decisions at a local, state or national level are at issue; and, 2) Any appearance of impropriety or the risk of impaired objectivity in the performance of one's role as a Board member because of

another conflicting role.

Dr. Harmon emphasized that the Board should have clear written guidance about what non-Board positions or roles are and are not permissible, with an understanding that context will always be important. The limitations of what an Ohio Ethics Commission advisory attorney can say when consulted by phone were reviewed, and Dr. Ross again noted that the seminal formal opinions have already been disseminated and that they seem to address the issues highlighted by Dr. Randolph.

Examples of prohibited extra-Board roles were raised, including voting or policy making at the state or national level (e.g. APA, OPA). Dr. Randolph stated that consumer advocacy group participation regarding policy was also a major issue. Dr. Randolph reported that she has consulted with an attorney at the Ohio Ethics Commission, and was told that she can be a member of any professional association (e.g., OPA or APA), but that there are prohibitions (because of conflict of interest issues) from being in a position to vote on association policy if the association has any stake in the Board's business. Dr. Ross reported that recently several Board appointees immediately resigned from policy-making or voting positions with OPA, APA, or both.

Dr. Harmon recommended that members contact the Ohio Ethics Commission when any questions arise about conflict of interests or the appearance of conflicts between serving on the Board and any role outside of state Board membership, and to document any feedback and/or formal opinions referenced and to report the outcome to the executive director.

There was consensus that this will be an agenda item for the October 2, 2014 Board meeting, and that Dr. Ross would review the Board orientation handbook for content in this area.

**Health Care Organization Computer-Generated Interventions.** There was brief discussion about a computerized cognitive behavioral therapy program for individuals managing medical and behavioral health issues, including addictions, anxiety disorders, Obsessive Compulsive Disorder (OCD), depression and insomnia. Specifically, a program announcement from Magellan indicated that it will expand its ability to provide "clinical self-service programs that are tailored to customers' needs and will provide members with interactive, proven self-management tools to change behaviors and sustain healthier outcomes." There was consensus that this is a multidisciplinary, national issue that the Board cannot address. It was agreed that it would be appropriate for Dr. Ross to ensure that ASPPB is aware of the announcement.

**Board Meeting and Oral Examination Scheduling.** The Board agreed to the following:

Thursday January 29, 2015 Board Business Meeting	Columbus
Friday January 30, 2015 Oral Examinations	Columbus
Thursday March 5, 2015 Board Meeting (Retreat)	Columbus
Friday March 6, 2015 Oral Examinations	Columbus
Thursday April 23, 2015 Board Business Meeting	Columbus
Friday April 24, 2015 Oral Examinations	Columbus

**Condolences Expressed.** On behalf of the Board and its employees, Dr. McCarley extended condolences and sympathy to the Board's Executive Assistant, Chiquana Campbell Hancock, on the death of her grandmother.

**School Psychology Examination Committee Appointments.** Dr. McCarley announced that two psychologists who also hold the ODE school psychologist license are being

recommended for appointment to the school psychology examination committee under ORC 4732.11 (C) (2). He recommended the appointment of: Amy Boland, Ph.D., psychologist #6913 and ODE school psychologist license #OH3107948; and, Martin Johnson, Psy.D., psychologist #6458 and ODE school psychologist license #OH463189.

Dr. Drude offered a motion to appoint Drs. Boland and Johnson; Dr. Randolph second.

**A vote was taken:**

Aye: Dr. Harmon, Dr. Drude, Dr. Randolph, Dr. Cole, Dr. Rabold, Mr. Hoffman, Mr. Keller, Mrs. Hess

Nay: None

Abstain: None

**The motion passed.**

**Department of Mental Health and Addiction Services Survey.** Dr. McCarley turned the board's attention to a survey constructed by the Ohio Department of Mental Health and Addiction Services (OhioMHAS), which has asked key regulatory boards, including the Board, to distribute the brief survey to license holders via list serve. Dr. Rabold noted that question #6 should have an option to answer "0," instead of starting with "1-10." Discussion ensued and focused on the possibility of developing criteria for use of the list serve, given that it sends an email to each of the Board's license holders. Some voiced concern that the list serve could become overused, and that it should be limited to use for "official Board business." There was agreement that this would make a good agenda item for the March 5, 2015 retreat. There was consensus to participate in dissemination of the survey from OhioMHAS.

**Officer Elections: October 2, 2014 Meeting.** These elections will be held during the October 2, 2014 meeting of the board. Dr. McCarley asked that members interested in being nominated for Board office submit a short descriptive candidate paragraph to him prior to the end of business on September 5, 2014.

**CONSENT AGENDA**

Dr. Ross expressed his thanks to the staff for their assistance in compiling the budget report and enforcement report, the reports comprising the Consent Agenda, which was reviewed without comment or discussion.

**EXECUTIVE DIRECTOR'S BUDGET REPORT**  
**FY14 Q4**

**DETAILED STATEMENT OF REVENUE**

<b><u>Description</u></b>	<b><u>Revenue Received</u></b>	<b><u># of Receipts</u></b>
Applications for Psychologist	\$ 13,500	45
Applications for School Psychologist	\$ 0.00	0
Retake Psychology Oral Exam	\$ 50.00	1
Retake School Psychology Oral Exam	\$ 0.00	0
License Renewal Fee	\$ 350.00	1
Reinstatement/Late MCE Penalty	\$ 50.00	1
Enforcement Public Records Request	\$ 0.00	0
Directory of Licensees Requests	\$ 0.00	0
General Public Information Requests	\$ 0.00	0
CONSENT AGENDA, CON'T		

Verification of License	\$ 760.00	19
Duplicate License Card	\$ 25.00	5
Duplicate License Certificate	\$ 25.00	1
Deposit Reversed-Bad Check	\$ 0.00	0
Miscellaneous Reimbursement	\$ 0.00	0

**Total 4th Quarter FY14 Revenue Received \$ 14,760**

**EXPENDITURES**

**FY14 QUARTER 4 GENERAL MAINTENANCE ACCOUNT 520**

TO CSA	VENDOR/MEBER/PAYEE	ID	AMOUNT	BALANCE
4/1/2014	TRAVEL MCCARLEY COLUMBUS comm. 4/4/14	435089	\$98.00	\$7,716.87
4/1/2014	TRAVEL DRUDE COLUMBUS comm. 4/4/14	435086	\$89.76	\$7,627.11
4/3/2014	GREENE INC 14438	1358	\$25.00	\$7,602.11
4/4/2014	DAVIS LASER 79905237 EDGE	1359	\$319.90	\$7,282.21
4/8/2014	IRON MOUNTAIN KEP1184	1364	\$53.04	\$7,229.17
4/8/2014	DAVIS LASER 79905238 EDGE	1363	\$11.50	\$7,217.67
4/8/2014	CAPITOL SQUARE REV ADVISORY BD Q4 32831	1362	\$570.00	\$6,647.67
4/8/2014	STAPLES 3227219932	1355	\$102.34	\$6,545.33
4/8/2014	CENTURYLINK 1296796185	1361	\$3.22	\$6,542.11
4/14/2014	UPS V331A8144	1366	\$89.61	\$6,452.50
4/19/2014	DAVIS LASER 79905274	1368	\$32.40	\$6,420.10
4/22/2014	CIN BELL ANY DISTANCE EDI 57493702140410	1367	\$87.79	\$6,332.31
4/30/2014	TRAVEL COLUMBUS RABOLD 5/1/14	443320	\$26.36	\$6,305.95
4/30/2014	TRAVEL COLUMBUS RABOLD 5/2/14	443321	\$24.36	\$6,281.59
4/30/2014	TRAVEL COLUMBUS RANDOLPH 5/1/14	443300	\$143.16	\$6,138.43
4/30/2014	TRAVEL COLUMBUS HARMON 5/1-5/2/14	443293	\$338.36	\$5,800.07
4/30/2014	TRAVEL COLUMBUS DRUDE 5/1-5/2/14	443305	\$257.92	\$5,542.15
4/30/2014	TRAVEL COLUMBUS KELLER 5/1/14	443311	\$15.80	\$5,526.35
4/30/2014	TRAVEL COLUMBUS KELLER 5/2/14	443314	\$15.80	\$5,510.55
4/30/2014	TRAVEL COLUMBUS COLE 5/1-5/2/14	443337	\$305.18	\$5,205.37
4/30/2014	TRAVEL COLUMBUS MCCARLEY 5/1-5/2/14	443324	\$236.20	\$4,969.17
4/30/2014	TRAVEL COLUMBUS HOFFMAN 5/1/14	443307	\$29.88	\$4,939.29
4/30/2014	OBM/OSS TRAVEL REPORT CHARGES OSS143PSY Q3	1378	\$122.50	\$4,816.79
5/5/2014	GREENE INC. 14534	1380	\$25.00	\$4,791.79
5/6/2014	IRON MOUNTAIN KHK8617	1381	\$117.18	\$4,674.61
5/8/2014	CENTURYLINK 1300091332 EDI	1373	\$3.71	\$4,670.90
5/21/2014	CIN BELL ANY DISTANCE EDI 574937020140510	1382	\$87.79	\$4,583.11
6/2/2014	GREENE INC 14619	1392	\$25.00	\$4,558.11
6/4/2014	TRAVEL COLUMBUS MCCARLEY 6/20/14 RULES COMM	453665	\$95.00	\$4,463.11
6/4/2014	TRAVEL COLUMBUS DRUDE 6/20 RULES COMMITTEE	453667	\$101.76	\$4,361.35
6/6/2014	TRAVEL COLUMBUS DRUDE 6/16 RULES	455344	\$101.76	\$4,259.59
6/9/2014	OHIO ETHICS COMMISSION PSY6914	1391	\$60.00	\$4,199.59
6/10/2014	CENTURYLINK EDI 1303415426	1385	\$3.50	\$4,196.09
6/16/2014	VICTOR MCCARLEY UNCASHED VOIDED TRAVEL CHECKS PO #93		\$2,000.00	\$2,196.09

CONSENT AGENDA, CON'T

**FY14 QUARTER 4 DAS CHARGES PO #86 FROM ACCOUNT 520**

4/1/2014	DAS OIT NETWORK SVS FEB 2014 141330882202	1357	\$531.45	\$ 35,833.67
4/1/2014	DAS ITS DESKTOP SVS FEB 2014 144P30882202	1356	\$434.00	\$ 35,399.67
4/4/2014	DAS STATE PRINTING CPC PROGRAM Q2 4R4135	1360	\$595.20	\$ 34,804.47
4/19/2014	DAS CSA ASSESSMENT CHARGE Q4 4AC221	1370	\$4,998.53	\$ 29,805.94
4/19/2014	DAS GENERAL SVS RENT Q1 4MF024	1371	\$4,998.88	\$ 24,807.06
4/23/2014	DAS GENERAL SVS RENT Q2 4MF053	1372	\$4,998.88	\$ 19,808.18
4/30/2014	DAS GENERAL SVS RENT Q3 4MF082	1375	\$4,998.88	\$ 14,809.30
4/30/2014	DAS STATE MAIL PRESORT Q3 4UP268	1376	\$2.48	\$ 14,806.82
5/2/2014	DAS STATE MAIL POSTAGE Q3 4UN246	1377	\$141.99	\$ 14,664.83
5/2/2014	DAS GENERAL SVS RENT Q4 4MF111	1374	\$4,998.88	\$ 9,665.95
5/19/2014	DAS ITS DESKTOP SVS MARCH 144P30882203	1383	\$434.00	\$ 9,231.95
5/19/2014	DAS NETWORK SVS MARCH 141330882203	1384	\$493.91	\$ 8,738.04
6/4/2014	DAS ITS DESKTOP APRIL 144P30882204	1390	\$434.00	\$ 8,304.04
6/4/2014	DAS NETWORK SVS APRIL 141330882204	1389	\$524.29	\$ 7,779.75
6/16/2014	DAS STATE PRINTING CPC PROGRAM 3RD Q 4R4822	1395	\$595.20	\$ 7,184.55
6/23/2014	DAS FLEET MANAGEMENT (CK 8.23.13) 4TR054	1396	\$66.16	\$ 7,118.39
6/23/2014	DAS ITS DESKTOP MAY 144P30882205	1397	\$550.00	\$ 6,568.39
6/23/2014	DAS OIT NETWORK SVS MAY 141330882205	1398	\$524.31	\$ 6,044.08
8/4/2014	DAS STATE MAIL PRESORT 4UP368	1414	\$6.86	\$ 6,037.22

**FY14 QUARTER 4 PAYROLL CHARGES ACCOUNT 500**

DATE	PPE	CHARGES	ADJS	BALANCE
				\$ 96,000.00
	VOUCHER 14021 FOR PPE 4/5/14	\$16,279.53		\$ 79,720.47
	VOUCHER 14022 FOR PPE 4/19/14	\$15,709.50		\$ 64,010.97
	VOUCHER 14023 FOR PPE 5/3/14	\$17,530.51		\$ 46,480.46
	VOUCHER 14024 FOR PPE 5/17/14	\$15,342.51		\$ 31,137.95
	VOUCHER 14025 FOR PPE 5/31/14	\$16,361.52		\$ 14,776.43
6/13/2014	TRANSFER IN FROM 510		\$5,000.00	\$ 19,776.43
	VOUCHER 14026 FOR PPE 6/14/14	\$19,739.39		\$ 37.04

**FY14 QUARTER 4 ACCOUNT 510 PURCHASED SERVICES**

No Transactions

CONSENT AGENDA, CON'T

**STATE BOARD OF PSYCHOLOGY  
ENFORCEMENT REPORT  
FY14 4<sup>TH</sup> QUARTER**

APRIL 2013

Informal Complaint Intakes	6
Formal Complaints Received	8
Closed Complaints	4
Referred Cases	0

Disposition of APRIL Cases

No Jurisdiction	0
<b>No Basis to Proceed</b>	<b>2</b>
No Fault Found	0
<b>Cease and Desist Letter</b>	<b>2</b>
Reprimand	0
Suspension	0
Revocation	0

MAY 2013

Informal Complaint Intakes	9
Formal Complaints Received	8
Closed Complaints	9*
Referred Cases	0

Disposition of MAY Cases

<b>No Jurisdiction</b>	<b>1</b>
No Basis to Proceed	0
<b>No Fault Found</b>	<b>1</b>
<b>Cease and Desist Letter</b>	<b>1</b>
Practice Restriction	0
<b>Reprimand</b>	<b>2 *(resulted from 4 total complaints)</b>
Suspension	0
<b>Revocation</b>	<b>1 *(resulted from 2 total complaints)</b>

JUNE 2013

Informal Complaint Intakes	10
Formal Complaints Received	4
Closed Complaints	1
Referred Cases	0

Disposition of JUNE Cases

No Jurisdiction	0
<b>No Basis to Proceed</b>	<b>1</b>
No Fault Found	0
Cease and Desist Letter	0
Practice Restriction	0
Reprimand	0
Suspension	0
Revocation	0

CONSENT AGENDA, CON'T

**Categories of Investigations Currently in Process (as of 7/21/14)**

(NOTE: Complaints often reflect alleged violations of rules in more than one general area. These numbers reflect the primary area of alleged misconduct under investigation).

<u>Category</u>	<u>Total</u>
Billing/Improper Financial Arrangement	1
Confidentiality	1
Criminal Act/Conviction	1
Fraud/Deceit/Misrepresentation	1
Impairment	1
Multiple Relationship	4
Dual Sexual Relationship—3	
Non-Sexual Dual Relationship—1	
Negligence/Competence/Standard of Care	39
Domestic Relations—7	
Release of Records—2	
Other	3
Welfare of Client	1
Supervision	4
TOTAL:	56
<b><u>Public Records Requests</u></b>	
Full Enforcement Record	2
Single Enforcement Record	6
Other Records	3

**[END OF CONSENT AGENDA]**

**ENTRANCE EXAMINER REPORT**

**STATE BOARD OF PSYCHOLOGY OF OHIO  
LICENSURE/REINSTATEMENT/THIRTY-DAY PRACTICE AUTHORIZATION  
4/19/2014 THROUGH 7/24/2014**

**PSYCHOLOGISTS:** Under the respective Ohio Revised Code sections

**4732.12:**

Susan Jane Rowland, Ph.D.	#7152	Issued:	5/5/2014
Kelly Marie Christian, Ph.D.	#7154	Issued:	5/5/2014
Elisa M. Vittoria, Psy.D.	#7155	Issued:	5/5/2014
Terra Noelle Sanderson, Psy.D.	#7156	Issued:	5/5/2014
Meredith Nelson Will, Ph.D.	#7157	Issued:	5/5/2014
Kirby K. Reutter, Ph.D.	#7158	Issued:	5/5/2014
Nathaniel Aaron Lamkin, Psy.D.	#7159	Issued:	5/5/2014
Aaron D. Upton, Ph.D.	#7160	Issued:	5/5/2014
Ingrid Katherine Weigold, Ph.D.	#7161	Issued:	5/5/2014
Katherine T. Baum, Ph.D.	#7162	Issued:	5/5/2014
Kuldhir Bhati, Ph.D.	#7163	Issued:	5/5/2014
Jennifer A. Christman, Ph.D.	#7167	Issued:	5/5/2014
Meghan E. McGrady, Ph.D.	#7169	Issued:	5/5/2014
Erin S. Forehand, Ph.D.	#7172	Issued:	6/30/2014
Erica Quinn Montague, Ph.D.	#7175	Issued:	6/30/2014
Katherine M. Walton, Ph.D.	#7176	Issued:	6/30/2014
Christina M. Rummell, Ph.D.	#7179	Issued:	6/30/2014
Aparna Aggarwal Zimmerman, Psy.D.	#7181	Issued:	6/30/2014
Laura Kathryn Coleman Srivorakiat, Psy.D.	#7182	Issued:	6/30/2014
Jessica M. Kajfasz, Psy.D.	#7183	Issued:	6/30/2014
Erin R. Davis, Ph.D.	#7184	Issued:	6/30/2014
Heather Dukes-Murray, Ph.D.	#7185	Issued:	6/30/2014

**4732.15:**

Jean Shereen Doak, Ph.D.	#7153-Texas	Issued:	5/5/2014
Stephen Michael Scrimenti, Ph.D.	#7164-Pennsylvania	Issued:	5/5/2014
Sameera Ahmed, Ph.D.	#7165-Michigan	Issued:	5/5/2014
Erica J. Sharkansky, Ph.D.	#7166-Massachusetts	Issued:	5/5/2014
Tanya S. Hartman, Ph.D.	#7168-Connecticut	Issued:	5/5/2014
James W.B Manuel, Psy.D.	#7170-Texas	Issued:	6/3/2014
Lindsay Ann DeMuth, Psy.D.	#7171-Vermont	Issued:	6/30/2014
Diane Tryon Latimer, Psy.D.	#7173-North Carolina	Issued:	6/30/2014
Ann Marie Yezzi-Shareef, Ph.D.	#7174- Pennsylvania	Issued:	6/30/2014
Jordan B. Bell, Ph.D.	#7177-Maryland	Issued:	6/30/2014
Douglas L. Bennett, Ph.D.	#7178-Indiana/Illinois	Issued:	6/30/2014
Morgan L. Lucas, Psy.D.	#7180-Texas	Issued:	6/30/2014

**SCHOOL PSYCHOLOGIST:**

N/A

**COBA (Certified Ohio Behavioral Analysts):**

Tiffanie M. Ryan, M.S., BCBA	COBA. 20	Issued:	4/25/2014
Elizabeth Stuecher, MS.Ed, BCBA	COBA. 21	Issued:	5/6/2014
Ann L. Shipley, MS.Ed, BCBA	COBA. 22	Issued:	5/6/2014
Daniel O. Payne, M.A, BCBA	COBA. 23	Issued:	5/6/2014
Anthony J. Miller, M.S, BCBA	COBA. 24	Issued:	5/9/2014
Hal S. Houseworth, M.Ed, BCBA	COBA. 25	Issued:	5/16/2014
Amanda R. Fishley, M.A, BCBA	COBA. 26	Issued:	5/16/2014

Bryan Droesch, MS.Ed, BCBA	COBA. 27	Issued: 5/20/2014
Colleen A. Muhvic, M.Ed, BCBA	COBA. 28	Issued: 5/29/2014
Jamie Kirkpatrick, M.A, BCBA	COBA. 29	Issued: 6/6/2014
Stephanie L. Butsch, M.A, BCBA	COBA. 30	Issued: 6/17/2014
Ronald W. DeMuseum, Jr., M.Ed, BCBA	COBA. 31	Issued: 6/18/2014
Angela Marie Capuano, Ph.D, BCBA	COBA. 32	Issued: 6/25/2014
Christie A. Fattore, M.A, BCBA	COBA. 33	Issued: 7/1/2014
Rebecca Embacher, M.Ed, BCBA	COBA. 34	Issued: 7/15/2014
Kim L. Renner, M.S, BCBA	COBA. 35	Issued: 7/15/2014

**REINSTATEMENTS:**

Richard Tyler, Ph.D.	#6555	Issued: 6/10/2014
----------------------	-------	-------------------

**THIRTY-DAY PRACTICE [4732.22(B)]**

Philip Michael Stahl, Ph.D.	Arizona	Issued: 4/22/2014
Bradley George Sewick, Psy.D.	Michigan	Issued: 4/30/2014
Emily Grace Hervey, Psy.D.	Arizona	Issued: 5/14/2014
Jill S. Hayes, Ph.D.	Louisiana	Issued: 5/27/2014
Martin F Friedman, Ph.D.	Pennsylvania	Issued: 5/30/2014
Melissa Armstrong-Brine, Ph.D.	Missouri	Issued: 6/17/2014
Leigh D. Hagan, Ph.D.	Virginia	Issued: 6/20/2014
Maria Williams Alexander, Psy.D.	Indiana	Issued: 7/21/2014
Angela R. Marshall, Psy.D.	Indiana	Issued: 7/21/2014
John P McGregor, Ph.D., ABPP	Kentucky	Issued: 7/21/2014
Carol E. Holden, Ph.D.	Michigan	Issued: 7/21/2014

Dr. Harmon reported that she will abstain from voting on the licensure of Dr. Erica J. Sharkansky. Mrs. Hess reported that she will abstain from voting on the certification of Jamie Kirkpatrick, M.A, BCBA. Dr. McCarley reported that he will abstain from voting on the licensure of Aparna Aggarwal Zimmerman, Psy.D., Jessica M. Kajfasz, Psy.D., James W.B Manuel, Psy.D., and Morgan L. Lucas, Psy.D.

Dr. Drude offered a motion to approve the entrance examiner report ; Dr. Randolph second.

**A vote was taken:**

Aye: Dr. Harmon, Dr. Drude, Dr. Randolph, Dr. Cole, Dr. Rabold, Mr. Hoffman, Mr. Keller, Mrs. Hess

Nay: None

Abstain: As noted above

**The motion passed.**

**COMMUNICATIONS AND TECHNOLOGY COMMITTEE REPORT**

Dr. Drude, committee chair, expressed gratitude to Ms. Knauss and Ms. Danko for their enthusiasm and energetic work on the development of a new website design, which is in "test" mode at present. The test website was displayed via projector for the members of the Board to review. Ms. Danko offered a brief review of the major functionality and organization of the site. Discussion ensued, and it was decided that the test site will be emailed to members of the Board following the meeting, and that feedback should be emailed to Ms. Knauss, Ms. Danko, and/or Dr. Drude on or before September 5, 2014. There was also discussion about the concept of developing forms for completion on the website and/or "fillable" forms that would be downloaded, signed, and submitted to the Board office. The concept of "electronic signatures" was raised specific to current supervision, training, and other forms that require a signature, notarization, and date.

Dr. Drude also noted that work needs to be done to complete a draft of a new policy about

retention of records in electronic formats, including emails. He reminded the Board that Dr. Ross has submitted new record retention schedules, which have been approved, and that a policy is the next step to provide guidance on maintenance and deletion of emails. This will be presented at the October 2, 2014 meeting.

**RULES COMMITTEE REPORT AND RECOMMENDATIONS**

Dr. Drude reported that the rules committee has met three times and will meet again on August 15, 2014. He stated that the goal is to have each rule to the Board in time for discussion and approval at the October 2, 2014 meeting of the Board.

**EDUCATION COMMITTEE**

Dr. Randolph, chair, gave a summary of the committee's initial meeting held on June 27, 2014. She highlighted the committee consensus that the provision of education is a key part of the Board's role, as specified in its mission statement, but the Board should not be a primary purveyor of mandatory continuing education programs. Additional meetings and recommendations are forthcoming.

**EXECUTIVE SESSION**

Dr. Harmon made a motion that the Board shall enter executive session for the purpose of considering and investigation or a complaint against a Board license pursuant to ORC 121.22 (G)(1); Mr. Keller second.

**DR. RANDOLPH CONDUCTED A ROLL CALL VOTE**

Dr. McCarley	Yes
Dr. Randolph	Yes
Dr. Harmon	Yes
Mrs. Hess	Yes
Dr. Drude	Yes
Mr. Hoffman	Yes
Dr. Cole	Yes
Mr. Keller	Yes
Dr. Rabold	Yes

**3:25PM EXECUTIVE SESSION BEGAN**

**3:45PM PUBLIC SESSION RESUMED**

**DR. RANDOLPH CALLED THE ROLL**

Dr. McCarley	Present
Dr. Randolph	Present
Dr. Harmon	Present
Mrs. Hess	Present
Dr. Drude	Present
Mr. Hoffman	Present
Dr. Cole	Present
Mr. Keller	Present
Dr. Rabold	Present

Dr. Randolph offered a motion to issue the notice of opportunity for hearing presented in executive session; Dr. Harmon second.

**A vote was taken:**

Aye: Mr. Keller, Dr. Randolph, Mrs. Hess, Dr. Drude, Dr. Cole, Dr. Rabold, Dr. Harmon, Mr. Hoffman

Nay: None  
Abstain: Dr. McCarley

**The motion passed.**

Ms. Knauss announced that the subject of the notice of opportunity is James Buldas, Ed.D., Toledo, license 3701.

**EXECUTIVE DIRECTOR'S REPORT**

**Rule filing update: 4732-9-03 and public hearing date.** Dr. Ross explained that a rule previously approved for filing as "no change" needed to have typographical errors corrected (brought to his attention by an employee at the Joint Committee on Agency Rule Review) because citations to ORC 4732 changed due to reformatting in the recently enacted new law. The Board did not need to take formal action on this matter.

**Biennial license renewal update.** Dr. Ross briefly updated the board members on the biennial license registration process, with a focus on the large number of individuals who still need to complete the MCE requirements and complete the online renewal form and pay the fee. There have been no significant complaints or problems with the renewal site.

**Policy update re: Role of Board Secretary.** Dr. Ross sought action on amended policy 7.2, President and Secretary Roles. The Board had previously agreed to amend the policy, and Dr. Ross presented the policy with the following changes:

**THE SECRETARY SHALL:**

1. Sign license certificates;
2. Preside over meetings of the Board in the absence of the President;
3. Call roll and conduct roll call votes during meetings of the Board.
4. Consult with the Entrance Examiner, when that position is held by the Executive Director, on application files relative to which there is any criminal history associated, other than those limited to minor traffic violations. This ensures that a member of the Board is serving to support and assist the Executive Director by participating in licensure decisions that involve potential grounds for denial of the application (e.g. good moral character and/or crimes involving moral turpitude).

Dr. Cole made a motion to adopt the changes to policy 7.2; Dr. Drude second.

**A vote was taken:**

Aye: Mr. Keller, Dr. Randolph, Mrs. Hess, Dr. Drude, Dr. Cole, Dr. Rabold, Dr. Harmon, Mr. Hoffman  
Nay: None  
Abstain: None

**The motion passed.**

**HB487 in re: Amended ORC 3707.521.** Dr. Ross called the board's attention to HB487 and relevant changes involving the assessment of youth concussions and clearance to return to competition. There is a committee to be convened with qualifications for membership specified in the Act, with no representation from the Board. This Department of Health committee is required to complete guidelines by March 17, 2015. Finally, he reported that the amendments will require that any licensing board, including the Psychology Board, will be required to write rules in conformance with or more stringent than the guidelines authored by the committee. While discussing the possibility of asking Dr. Rabold to offer her

expertise to the committee, Mr. Ranney addressed the board. He reported that he and psychologist Christopher Bailey, Ph.D., of University Hospitals in Cleveland, had a lengthy meeting with the interim director of the Department of Health, Lance Hines, J.D. Mr. Ranney reported that they were well received, and that Dr. Bailey did an excellent job of conveying the message that clinical neuropsychology has much to offer the process required of the committee.

Mr. Ranney reported that the Department of Health is seeking input from the Board. There was discussion heard about what the Board's role should be regarding communicating with the Department of Health about suggesting that a qualified neuropsychologist should be placed on the committee. Consensus was reached that Dr. Ross would draft a letter and work with Dr. McCarley and Dr. Rabold to make a recommendation that Dr. Bailey should be on the committee.

It was clarified that Dr. Harmon and Mr. Keller will be unable to participate in the oral examinations on October 3, 2014.

### **ATTENDEE FEEDBACK/COMMENTS TO THE BOARD**

None, other than that offered by Mr. Ranney above.

### **NEW BUSINESS**

None

### **ADJOURN**

In response to a request by Dr. McCarley, the meeting was adjourned by consensus.

**The meeting was adjourned at 4:00PM.**

**[SIGNED COPY ON FILE IN THE BOARD OFFICE]**

---

Ronald Ross, Ph.D.  
Executive Director

---

Victor McCarley, Psy.D.  
President

### **Scheduled meetings:**

Board Business Meeting: October 2, 2014; 10:30AM	Columbus, Riffe Center, West B&C
Board Rules Committee: August 15, 2014; 9:00AM	Columbus, Riffe Center
Board Business Meeting: January 29, 2015; 10:30AM	Columbus, Riffe Center
Board Meeting (Retreat): March 5, 2015; 9:00AM	Columbus, Riffe Center
Board Business Meeting: April 23, 2015; 10:30AM	Columbus, Riffe Center