

OHIO BOARD OF PSYCHOLOGY
DRAFT MEETING MINUTES
OCTOBER 15, 2015
RIFFE CENTER, ROOM 31 EAST B
77 S. HIGH ST. COLUMBUS, OH 43215

BOARD MEMBERS

President*: Kenneth Drude, Ph.D., Licensee Member, 2016
Secretary: Denise Rabold, Ph.D., Licensee Member, 2018
Victor McCarley, Psy.D., Licensee Member, 2015
Amy Hess, Consumer Advocate Member, 2016
Charles Hoffman, MSW, Consumer Advocate Organization Rep. Member, 2017
Steven Keller, J.D., Consumer Advocate Member, 2018
Douglas Cole, Ph.D., Licensee Member, 2018
Bradley Hedges, Ph.D., Licensee Member, 2019
Alice Randolph, Ed.D., Licensee Member, 2020

STAFF/BOARD LEGAL COUNSEL PRESENT

Ronald Ross, Ph.D., Executive Director; Carolyn Knauss, Investigator; Amanda Danko, Investigator;
Roger F. Carroll, Principal Assistant Attorney General and Board Counsel

9:30AM MEETING CALLED TO ORDER BY DR. DRUDE

DR. RABOLD CALLED THE ROLL

Dr. Randolph	Present
Mr. Keller	Present
Dr. McCarley	Absent (joined meeting at 9:40AM)
Dr. Drude	Present
Mrs. Hess	Present
Mr. Hoffman	Present
Dr. Cole	Present
Dr. Rabold	Present
Dr. Hedges	Present

A quorum was present.

APPROVAL OF JULY 30, 2015 BUSINESS MEETING MINUTES

Dr. Drude invited comments about the July 30, 2015 draft meeting minutes distributed with the agenda. The minutes were not subject to comment and were approved by unanimous consent.

PRESIDENT'S REPORT

Dr. Drude presented a plaque to Dr. Randolph in recognition of her leadership and service during her first term, announcing also that Dr. Randolph has been reappointed to a second term by Governor Kasich. Dr. Randolph expressed gratitude and shared her appreciation for the privilege and honor of serving on the Board.

Dr. Drude asked Dr. Randolph to serve as the Board's point person on any upcoming issues related to psychology prescription privileges. He announced his submission of workshop proposals for the OPA annual convention in 2016.

Dr. McCarley joined the meeting and was recognized by Dr. Drude with a plaque commemorating Dr. McCarley's leadership and service during his first term.

Dr. Drude asked that Dr. Ross be reappointed as the entrance examiner as required under ORC 4732.10 (A). Dr. Randolph moved that Dr. Ross be reappointed; Dr. McCarley second.

* President votes only to break a tie

A vote was taken:

Aye: Dr. Randolph, Mr. Keller, Dr. Cole, Dr. Rabold, Mr. Hoffman, Mrs. Hess, Dr. McCarley, Dr. Hedges

Nay: None

Abstain: As noted above

The motion passed.

Dr. Drude thanked OPA and OSPA for submitting their MCE budgets for review. Oral examination teams were confirmed for the examinations scheduled for December 4, 2015 and January 15, 2016.

December 4, 2015: Dr. Drude, Dr. Randolph, Dr. Cole, Dr. Rabold, Mr. Hoffman, Mrs. Hess
January 15, 2016: Dr. Drude, Dr. Randolph, Mr. Keller, Dr. Cole, Dr. Rabold, Mr. Hoffman

Dr. Rabold and Dr. Ross also agreed to hold the next COBA workshop/exam at 1:30PM January 15, 2016. Dr. Cole and Dr. Ross were asked to provide an update on their research regarding a client bill of rights. It was explained to the Board that consensus was reached and shared with Dr. Drude that the idea seemed to be a solution in search of a problem and that resources would best be put into other initiatives.

Dr. Drude made additional announcements about the 2016 retreat agenda and the ASPPB annual meeting, at which he presented. This led to a discussion about interest at ASPPB in developing a competency-based examination that would supplement the EPPP knowledge-based exam. Dr. Drude reported that such an examination development process would be controversial, lengthy, and costly.

Dr. Drude reported on ASPPB's efforts to gather workforce data, which led Dr. Ross to report on the State of Ohio Minimum Dataset (MDS) project, which is ongoing and dependent on the implementation of the new eLicensing 2.0 licensing database. The collection of demographic information via the MDS project from licensees will be on hold until eLicensing 2.0 is implemented with the Board, most likely after 2016 license renewal.

CONSENT AGENDA

Dr. Randolph commended the investigators and executive director for their diligence on reducing the investigation caseload. Dr. Ross briefly reviewed the Entrance Examiner Procedures document on the consent agenda, noting that it provides a roadmap for assuming the duties of entrance examiner in the event of his unavailability. There was discussion about whether there is policy about identifying an "alternate" entrance examiner, and Dr. Ross said that he would investigate that.

BUDGET REPORT FY16 Q1

DETAILED STATEMENT OF REVENUE

<u>Description</u>	<u>Revenue Received</u>	<u># of Receipts</u>
Applications for Psychologist	\$ 10,500.00	35
Applications for School Psychologist	\$ 1,500.00	5
Applications for Certified Ohio Behavior Analyst	\$ 1,625.00	13
Applications for 30 Day Permit	\$ 750.00	5
Retake Psychology Oral Exam	\$ 300.00	6
Retake School Psychology Oral Exam	\$ 0.00	0
License Renewal Fee	\$ 1,400.00	4
Reinstatement/Late MCE Penalty	\$ 200.00	4
Enforcement Public Records Request	\$ 0.00	0

Directory of Licensees Requests	\$ 0.00	0
General Public Information Requests	\$ 0.00	0
Verification of License	\$ 960.00	24
Duplicate License Card	\$ 15.00	3
Duplicate License Certificate	\$ 50.00	2
Deposit Reversed-Bad Check	\$ 0.00	0
Miscellaneous Reimbursement	\$ 0.00	0
Total 1st Quarter FY16 Revenue Received	\$ 17,300	

EXPENDITURES
JULY 1, 2015-SEPTEMBER 30, 2015
FY16 Q1

GENERAL MAINTENANCE ACCOUNT 520

TO CSA	DESCRIPTION	ID	CHARGES
6/3/2015	REMI EQUIP MAINT CONTRACT 1568-05 FOR FY16	1563	\$150.00
6/15/2015	TRAVEL RABOLD RULES MEETING 6/16/15	548921	\$15.88
6/15/2015	TRAVEL RABOLD EXAMS 6/19/15	548932	\$24.88
6/15/2015	TRAVEL RABOLD COBA WORKSHOP/EXAM 6/26/16	548939	\$19.88
6/15/2015	TRAVEL COLE EXAMS 6/19/15	548953	\$165.20
6/15/2015	TRAVEL DRUDE EXAMS 6/19/15	548955	\$86.08
6/15/2015	TRAVEL HOFFMAN EXAMS 6/19/15	548960	\$29.88
6/15/2015	TRAVEL MCCARLEY EXAMS 6/19/15	548966	\$87.00
6/30/2015	CINCINNATI BELL ANY DISTANCE 574937020160610	1562	\$87.41
7/1/2015	GREENE INC SHREDDING 15974	1571	\$30.00
7/7/2015	IRON MOUNTAIN LNY6980	1573	\$44.66
7/7/2015	CAPITOL SQUARE REV ADV BOARD PARKING Q1 #9QPSY33615	1572	\$570.00
7/7/2015	ETHICS COMMISSION FILING FEE HEDGES PSY7715	1575	\$60.00
7/13/2015	TRAVEL DRUDE COLUMBUS CE MTG 7/14/15	554969	\$85.08
7/13/2015	TRAVEL RANDOLPH COLUMBUS CE MTG 7/14/15	554982	\$141.16
7/13/2015	TRAVEL MCCARLEY COLUMBUS CE MTG 7/14/15	554970	\$85.00
7/14/2015	TRAVEL COLE BOARD MEETING 7/30-7/31/15	555053	\$356.67
7/14/2015	TRAVEL DRUDE BOARD MEETING 7/30-7/31/15	555054	\$259.27
7/14/2015	TRAVEL HESS BOARD MEETING 7/30/15	555055	\$19.92
7/14/2015	TRAVEL HOFFMAN BOARD MEETING 7/30/15	555056	\$29.88
7/14/2015	TRAVEL HOFFMAN EXAMS 7/31/15	555057	\$29.88
7/14/2015	TRAVEL KELLER BOARD MEETING 7/30/15	555059	\$14.80
7/14/2015	TRAVEL MCCARLEY BOARD MEETING 7/30-7/31/15	555060	\$269.55
7/14/2015	TRAVEL RANDOLPH BOARD MEETING 7/30/15	555233	\$142.16
7/14/2015	TRAVEL RABOLD BOARD MEETING 7/30/15	555205	\$26.88
7/14/2015	TRAVEL RABOLD EXAMS 7/31/15	555207	\$24.88
7/14/2015	OBM/OSS TRAVEL PROCESSING OSS154PSY FY15 QTR 4	1574	\$126.75
7/14/2015	CENTURYLINK EDI JUNE 2015 1345555985	1569	\$6.73
7/21/2015	CINCINNATI BELL ANY DISTANCE 574937020150710	1577	\$87.42
8/4/2015	GREENE INC DOCUMENT SHREDDING 16080	1582	\$30.00
8/11/2015	IRON MOUNTAIN LRX7717	1584	\$30.58
8/11/2015	TRAVEL COLE 8/14/16 COLUMBUS	561903	\$157.20
8/11/2015	CENTURYLINK EDI JULY 2015 1348196607	1583	\$3.24
8/18/2015	TRAVEL HESS ORALS 7/31/15	564179	\$18.92
8/25/2015	CINCINNATI BELL ANY DISTANCE 574937020150810	1585	\$87.41

9/4/2015	GREENE INC 16186	1588	\$30.00
9/15/2015	CENTURYLINK EDI 1350797357	1586	\$4.63
9/22/2015	CINCINNATI BELL ANY DISTANCE 574937020150910	1589	\$81.00
9/28/2015	TRANSFER TO 500 FOR PAYROLL SHORTAGE	NA	\$2,009.95

DAS CHARGES PO #94 FROM ACCOUNT 520

TO CSA	DESCRIPTION	ID	CHARGES
7/27/2015	DAS COPY CENTER 5R4597	1578	\$3,370.10
7/27/2015	DAS STATE MAIL PRESORT 5UP365	1579	\$2.46
7/27/2015	DAS STATE MAIL POSTAGE 5UN340	1580	\$359.72
8/31/2015	DAS COST PER COPY PROGRAM Q4 5R5091	1587	\$554.50

DAS CHARGES PO #103 FROM ACCOUNT 520

TO CSA	DESCRIPTION	ID	CHARGES
7/29/2015	DAS/CSA ASSESSMENT Q1 FY16 6AC125	1581	\$6,327.01

PAYROLL CHARGES ACCOUNT 500

PPE	CHARGES	ADJS	BALANCE
ALLOTMENT			\$121,000.00
VOUCHER 16001 FOR PPE 6/27/15	\$15,943.09		\$105,056.91
VOUCHER 16002 FOR PPE 7/11/15	\$16,792.71		\$88,264.20
VOUCHER 16003 FOR PPE 7/25/15	\$16,334.78		\$71,929.42
VOUCHER 16004 FOR PPE 8/8/15*	\$23,235.37		\$48,694.05
VOUCHER 16005 FOR PPE 8/22/15	\$16,774.15		\$31,919.90
VOUCHER 16006 FOR PPE 9/5/15	\$16,704.52		\$15,215.38
TRANSFER IN FROM 520		2009.95	\$169.17
VOUCHER 16007 FOR PPE 9/19/15	\$17,056.16		\$169.17

PURCHASED PERSONAL SERVICES ACCOUNT 510

No Expenditures

ENFORCEMENT REPORT
FY16 Q1
JULY 1, 2015-SEPTEMBER 30, 2015

JULY 2015

Informal Complaint Intakes	11
Formal Complaints Received	9
Closed Complaints	15
Referred Cases	1

Disposition of JULY Cases

No Jurisdiction	0
No Basis to Proceed	6
No Fault Found	5
Cease and Desist Letter	0
Reprimand	2 (one reprimand closed 3 complaints)
Suspension	0
Revocation	0

AUGUST 2015

Informal Complaint Intakes	8
Formal Complaints Received	3
Closed Complaints	6
Referred Cases	1

Disposition of AUGUST Cases

No Jurisdiction	0
No Basis to Proceed	3
No Fault Found	3
Cease and Desist Letter	0
Practice Restriction	0
Reprimand	0
Suspension	0
Revocation	0

SEPTEMBER 2015

Informal Complaint Intakes	10
Formal Complaints Received	6
Closed Complaints	8
Referred Cases	1

Disposition of SEPTEMBER Cases

No Jurisdiction	0
No Basis to Proceed	3
No Fault Found	4
Cease and Desist Letter	1
Practice Restriction	0
Reprimand	0
Suspension	0
Revocation	0

Categories of Investigations Currently in Process (as of 10/6/15)

(NOTE: Complaints often reflect alleged violations of rules in more than one general area. These numbers reflect the primary area of alleged misconduct under investigation).

<u>Category</u>	<u>Total</u>
Billing/Improper Financial Arrangement	1
Confidentiality	0
Criminal Act/Conviction	1
Fraud/Deceit/Misrepresentation	0
Impairment	0
Multiple Relationship	2
Dual Sexual Relationship—1	
Non-Sexual Dual Relationship—1	
Negligence/Competence/Standard of Care	22
Domestic Relations—2	
Release of Records—0	
Other	2
Welfare of Client	0
Supervision	4
TOTAL:	32

[END OF CONSENT AGENDA]

There were no comments or motions to move any consent agenda items to the regular agenda. By consensus the consent agenda was acknowledged and received.

ENTRANCE EXAMINER'S REPORT Dr. Drude called attention to the report of Entrance Examiner, Dr. Ross. Dr. McCarley stated that he would abstain from voting on the licensure of Allyssa Lanza #7328 and Adrienne Fitzsimmons #7338.

Dr. McCarley made a motion that the Entrance Examiner's Report shall be approved with the abstentions noted; Dr. Cole second.

A vote was taken:

Aye: Dr. Drude, Mr. Keller, Dr. Cole, Dr. Rabold, Mr. Hoffman, Mrs. Hess, Dr. McCarley, Dr. Hedges

Nay: None

Abstain: As noted above

The motion passed.

2016 ORAL EXAMINATION INSTRUCTIONS AND STUDY GUIDE APPROVAL Dr. Ross reported that: the updated oral examination questions were already approved by the Board in April; he has assembled the new preparation manual and cross-checked the examination questions with the text in the preparation manual; and, he added to the administration manual questions the page numbers from the preparation manual on which the correct responses are found. He asked for a review of the new instructions distributed with the agenda, given that the Board will require correct responses to five questions instead of four questions, although also allowing up to two alternate questions (only one in each content area). The text from the preparation manual receipt was reviewed. After discussion it was agreed to highlight one sentence in bold text and add another sentence clause in order to emphasize the verbal reports from successful candidates about how many hours they devote to studying. The text approved by consensus was:

“Successful candidates must answer five questions correctly—two from Professional Conduct and one in each of the other three areas. Standards for passing each question are established prior to the examination. *If a question is not answered correctly, an alternate question is given in the same content area. Up to two alternate questions are allowed during the course of an examination. Failure of a question and the alternate question in the same content area results in a failed examination.* Candidates may be asked to recite circumstances, behaviors, prohibited behaviors, standards, or conditions, or lists that are outlined in the laws and rules as being specifically required in professional practice or, conversely, specifically prohibited. Candidates should know concepts (categories) by heading (not necessarily by numbers) and must be able to differentiate the rules/conditions/examples under each heading. Successful candidates are thoroughly familiar with all sections of these laws and rules to the point where they can fluently recite lists, conditions, and circumstances. ***Therefore, successful candidates must memorize substantial amounts of information and have reported to the Board that they spend between 30-50 hours preparing for the examination.***”

There was also discussion about examination administration scoring, and it was agreed that ongoing discussion about scoring and prompts would be appropriate for the March 2016 retreat.

PSYPACT—ASPPB INTERSTATE TELEPSYCHOLOGY COMPACT Dr. Drude provided a summary of the PsyPact and its history, seeking from the Board a vote endorsing the compact and exploring the process for implementing legislation in Ohio. Dr. Hedges voiced concern about the enforcement process and authority to take action by the home state and distant state. Dr. Randolph expressed concern that the requirement for a “graduate degree in psychology” appearing to eliminate from the compact those persons licensed by the Ohio Board based on a doctoral degree deemed equivalent to a doctoral degree in psychology. After discussion, Dr. Drude summarized that there seemed to be consensus that he research and clarify these issues and to resume discussion at the January 2016 meeting.

A brief break was taken at 10:55AM.

At 11:10AM DR. RABOLD CALLED THE ROLL

Dr. Randolph	Present
Mr. Keller	Present
Dr. McCarley	Present
Dr. Drude	Present
Mrs. Hess	Present
Mr. Hoffman	Present
Dr. Cole	Present
Dr. Rabold	Present
Dr. Hedges	Present

A quorum was present.

EXECUTIVE DIRECTOR'S REPORT

Praxis-II School Psychology Examination Passing Score Policy Update. Dr. Ross reported that the Board will need to vote on updated policy 4.4: SCHOOL PSYCHOLOGY EXAMINATION REQUIREMENTS and on related information about passing scores. He clarified that the Board has always aligned its examination score requirements for the school psychologist license with those set by the National Association of School Psychologists for their national certification. Due to the development of a new test in 2015 and the 2008 rescaling, there are now three passing scores depending on the date of the test administration. This is not a controversial issue, but a need to clarify the scores for applicants. The following was recommended as a policy statement for the application:

“School psychologist license applicants shall demonstrate, for admission to the oral examination for the license, a passing score on the Praxis-II School Psychologist Exam (#5402) reported directly to the Board by the Educational Testing Service (ETS). Applicants taking the current Praxis-II must achieve a score of 147. Applicants who took the exam between 2008 and 2014 must have achieved a passing score of 165, and those who took the exam prior to September 2008 must have achieved a passing score of 660. Test scores remain valid for ten (10) years after the testing date. Applicants with scores more than ten (10) years old are required to retake the current Praxis-II and earn a score of 147.”

This updated text was approved by consensus.

A marked-up policy update had been distributed with the agenda, and the following clean text was presented for approval:

“PURPOSE

This policy is adopted pursuant to formal action of the Board at its meeting of October 15, 2015 to clarify the Praxis-II test score requirements for admission to the school psychology licensure oral examination.

POLICY STATEMENTS AND STANDARD OPERATING PROCEDURES

- 1) Effective May 17, 2006, administration of the Ohio School Psychology Essay Examination was discontinued.
- 2) School psychologist license applicants shall demonstrate, for admission to the oral examination for the license, a passing score on the Praxis-II School Psychologist Exam (#5402) reported directly to the Board by the Educational Testing Service (ETS). Applicants taking the current Praxis-II must achieve a score of 147. Applicants who took the exam between 2008 and 2014 must have achieved a passing score of 165, and those who took the exam prior to September 2008 must have achieved a passing score of 660. Test scores remain valid for ten (10) years after the testing date. Applicants with scores more than ten (10) years old are required to retake the current Praxis-II and earn a score of 147.
- 3) The Board hereby retains the requirement incurred by School Psychology license candidates to pass an oral examination administered and scored by members of the School Psychology Licensing Committee.

ORAL EXAMINATION SCHEDULE MAY BE MODIFIED

- 4) Pursuant to OAC 4732-11-01 (A), dates for examinations may be set on a case-by-case basis. With the elimination of the semi-annual essay examination and the associated semi-annual administration of the oral examination, it is the policy of the Board to authorize the School Psychology Examination Committee to establish a flexible schedule for the administration of the oral examination.

- 5) The School Psychology Examination Committee may adopt a flexible schedule for the administration of the oral examination in accord with candidate demand and geographical considerations. The oral examination may be administered in Columbus or in another locale in the State of Ohio.
- 6) The Board or the Executive Director, in conjunction with the School Psychology Examination Committee, may adopt additional policies and procedures relative to the administration of the oral examination, including, but not limited to: communication between the Board staff and Committee members relative to scheduling candidates for the oral examination; establishing examination locations; and, communicating with applicants.”

Dr. McCarley made a motion to approve the changes to Policy 4.4; Dr. Randolph second.

A vote was taken:

Aye: Dr. Randolph; Mr. Keller, Dr. Cole, Dr. Rabold, Mr. Hoffman, Mrs. Hess, Dr. McCarley, Dr. Hedges

Nay: None

Abstain: None

The motion passed.

Enforcement Policies and Standard Operating Procedures 12.2. Dr. Ross reported that he and Ms. Knauss drafted a new policy and standard operating procedures (SOP) distributed with the agenda. He explained that the document serves to clarify the primary procedures in the investigation and enforcement areas and would serve to replace the outdated Enforcement Handbook. Dr. Randolph commended Dr. Ross and Ms. Knauss for their work. There was discussion about any unanticipated issues stemming from potential conflicts between the document and laws/rules. Mr. Carroll reported that Board rules take precedent, and ORC 119 is governing on administrative law matters. Dr. Randolph asked that any conflicts between the policy and laws/rules be identified and brought back to the Board in January 2016. Dr. Drude emphasized that such a process of review should apply to any policy.

Dr. Randolph made a motion to approve the new policy 12.2; Mr. Hoffman second.

A vote was taken:

Aye: Dr. Randolph; Mr. Keller, Dr. Cole, Dr. Rabold, Mr. Hoffman, Mrs. Hess, Dr. McCarley, Dr. Hedges

Nay: None

Abstain: None

The motion passed.

Supervision rule client cap [OAC 4732-13-04 (B)(9)]. There was a review of the history of the Board's rules imposing limits on the number of registered supervisees, and the June 2015 rule change eliminating a cap of the number of supervisees but instituting a cap on weekly "clients affected" at 100. Dr. Ross explained that the rule is not seen as a crisis, but that there needs to be some decision about going to a broader weekly cap or to a monthly cap of perhaps 450 clients affected. An initial proposal to lift the cap through a rule change was addressed by Dr. Hedges, who called for some type of limits to avoid additional problems and to provide desired structure. Dr. Randolph voiced support for a cap. Dr. McCarley raised the concept of parsing out psychological work supervision vs. psychological training supervision. After discussion, Dr. Drude asked Dr. Hedges to serve as point person for the supervision rule and to work with Dr. Ross on a proposal, to be revisited in January 2016.

Senate Bill 194 Unregulated alternative and complementary health care providers. Dr. Ross called attention to a letter of opposition and reported that SB194 was pulled from being heard by the Senate Health Committee earlier in the week.

“Conversion therapy” stakeholder update. The Board’s attention was directed to a letter Dr. Ross received as a follow-up to a conference call in re: strategies to call attention to conversion therapy as a public health problem. In lieu of rule writing, Dr. Ross proposed a process that could result in an advisory statement. Dr. Randolph noted how complicated the issue is, and there was consensus to direct Dr. Ross to work with one or more seasoned psychologists from the LBGT community in an effort to identify possible ways of raising consciousness. There was also discussion about existing rules that would appear to be at issue in prohibiting conversion therapy, including “stereotypes.” Dr. Cole agreed to be the point person from the Board to work with Dr. Ross on the issue.

COBA workshop/exam update and scheduling. Dr. Ross reported that the second COBA workshop and examination was completed last week with Dr. Rabold. Members of the OH-ABA board attended and offered an important perspective on the application of the laws and rules in professional practice. Dr. Ross reported that this is a good model of Board-association partnership and that OH-ABA has agreed to send representatives to the next workshop as well.

There was also discussion about implementation of the new Ohio eLicensing 2.0 database and associated demographic data collection. Dr. Drude reminded the members of the Board to submit timesheets every other Monday and to submit travel receipts timely as required. There was also a request of Dr. Ross to resend an email from August with clarification of Ohio Ethics Commission training options. With only one webinar left this year, it was emphasized that the online “e-courses” were a good option to comply with the requirement to participate in annual training on the Ohio Ethics Law.

NEW BUSINESS

Dr. Randolph reported that, outside of her role as a member of the Board, she is going to be working with Sen. Randy Gardner on an insurance preauthorization bill in an effort to foster more timely reimbursement of healthcare providers by governmental and private payers.

Dr. Cole reported that he will be attending the OSPA convention to provide information at the intern conference on November 4, 2015.

Dr. Rabold made a motion TO ENTER EXECUTIVE SESSION FOR THE PURPOSE OF CONSIDERING PROMOTION AND/OR COMPENSATION OF A PUBLIC EMPLOYEE; Mr. Keller second.

DR. RABOLD CONDUCTED A ROLL CALL VOTE TO ENTER EXECUTIVE SESSION

Dr. Randolph	Yes
Dr. Drude	Yes
Mr. Keller	Yes
Dr. McCarley	Yes
Mrs. Hess	Yes
Mr. Hoffman	Yes
Dr. Cole	Yes
Dr. Rabold	Yes
Dr. Hedges	Yes

EXECUTIVE SESSION BEGAN AT 12:10PM

At 12:30PM the Board was gavelled back into public session

DR. RABOLD CALLED THE ROLL

Dr. Randolph	Present
Mr. Keller	Present
Dr. McCarley	Present
Dr. Drude	Present
Mrs. Hess	Present
Mr. Hoffman	Present
Dr. Cole	Present
Dr. Rabold	Present
Dr. Hedges	Present

Dr. Drude reported that he and Dr. Randolph would meet to complete Dr. Ross's annual performance review.

ADJOURNMENT

In response to a request by Dr. Drude the meeting was adjourned by consensus.

The meeting was adjourned at 12:30PM.

[SIGNED COPY ON FILE IN BOARD OFFICE]

Ronald Ross, Ph.D.
Executive Director

Kenneth P. Drude, Ph.D.
President

Scheduled Meetings and Examinations

December 4, 2015 Oral examinations 9:30AM
January 14, 2016 Board meeting 9:30AM
January 15, 2016 Oral examinations 9:30AM
March 10-11, 2016 Board meeting/Retreat
April 14, 2016 Board meeting 9:30AM
April 15, 2015 Oral examinations 9:30AM

Riffe Center 19th floor
Riffe Center, TBA
Riffe Center 19th floor
TBA
Riffe Center, TBA
Riffe Center, 19th floor